

Viewing a Combined Report

Note: Admins with “Limited” privileges are unable to view other teachers’ student data.

1a) To view a combined report, select a section of the circle graph to view all assignments that fit that criteria. Hovering over the section will display the name and the number of assignments.

MDTP ASSESSMENT

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OOS S School Admin and Teacher a
OOS S Test School

1
Current Classes

All Classes

All Assignments

Add a Class

Assign A Test

Show / Hide

Current Classes & Current Assignments

Viewing Current Terms:

- School Year 2024-2025
- Fall 2024
- Winter 2025
- Spring 2025

Current Assignments

Segment	Color
AM	Blue
AR	Dark Grey
GM	Green
RT	Orange

1b) Selecting a section of the circle graph will auto-populate the filters on the Assignment page. Select “**Reset Filter**” to remove all filter criteria.

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Classes ▾Resources ▾

Search

Q

< Back to Previous Page

Home / Classes / Assignments

Assignments (2)

Filter by: Algebra 1/Integr ▾ ▾

Filter

Reset Filter

+ Add New Assignment

☐	SCHOOL NAME	INSTRUCTOR	CLASS NAME	PERIOD	TEST TITLE	START DATE	TIME LIMIT (HH:MM:SS)	CODE	ACTIVE	CODE EXPIRES	
☐ 1	OOS S Test School	a, OOS S Teacher Only	OOS S Test Class	0	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	01/07/2025	01:00:00	W668	Yes	Jan 31, 2025, 11:59:00 PM	
☐ 2	OOS S Test School	a, OOS S Teacher Only	OOS S Test Class	0	Algebra 1/Integrated Math 1 Readiness Test (AMR45A19)	01/07/2025	00:00:00	AM6N	Yes	Jan 16, 2025, 11:59:00 PM	

Showing 2 out of 2 items

1c) You can also select “**Classes**” in the top menu, then select “**All Assignments**” or “**All Assignments**” on the dashboard to navigate to the assignments page with the filter option on the previous page.

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Classes ▾Resources ▾

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Q

All Classes

All Assignments

All Class Enrollments

Submissions

Teacher Only a

Current Classes 3

All Classes

All Assignments

Add a Class

Assign A Test

Show / Hide

Current Classes & Current Assignments

Viewing Current Terms:

School Year 2024-2025

Fall 2024

Winter 2025

Spring 2025

Current Assignments

AM

AR

6M

IT

GR

2) Filtering options will vary based on user role and access level.

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Districts Schools Classes Resources

Search

[Back to Previous Page](#)[Home](#) / [Classes](#) / [Assignments](#)

Assignments (18)

Filter by: School Name Faculty Select Test Select Term Filter Reset Filter

+ Add New Assignment

	SCHOOL NAME	INSTRUCTOR	CLASS NAME	PERIOD	TEST TITLE	START DATE	TIME LIMIT (HH:MM:SS)	CODE	ACTIVE	CODE EXPIRES	
1	Harmonia - Secondary	Sorensen, Jokull	Incoming 9th Grade 2020	0	9th Grade Assessment (9A40A19)	01/17/2020	00:00:00	X4E8	Yes	Jan 19, 2020, 11:59:00 PM	
2	Harmonia - Secondary	Fitzgerald, Mitzi	Math 10	0	9th Grade Assessment (9A40A19)	01/07/2020	02:00:00	QMXB	Yes	Jan 31, 2020, 11:59:00 PM	
3	Harmonia - Secondary	Sorensen, Jokull	Incoming 9th Grade 2020	0	9th Grade Assessment (9A40A19)	01/07/2020	00:00:00	TETS	Yes	Jan 11, 2020, 11:59:00 PM	

3) Using the dropdown arrows, select the filtering options to sort the assignments. In order to view a combined report, you must filter by a test name. When selections are complete, select “**Filter**”.

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Districts ▾ Schools ▾ Classes ▾ Resources ▾

Search 

[Back to Previous Page](#) [Home](#) / [Classes](#) / [Assignments](#)

Assignments (18)

Filter by:

School Name Faculty Select Test ▾ Select Term ▾ **Filter** Reset Filter

+ Add New Assignment

☐	SCHOOL NAME	INSTRUCTOR	CLASS NAME	PERIOD	TEST TITLE	START DATE	TIME LIMIT (HH:MM:SS)	CODE	ACTIVE	CODE EXPIRES	
☐ 1	Harmonia - Secondary	Sorensen, Jokull	Incoming 9th Grade 2020	0	9th Grade Assessment (9A40A19)	01/17/2020	00:00:00	X4E8	Yes	Jan 19, 2020, 11:59:00 PM	
☐ 2	Harmonia - Secondary	Fitzgerald, Mitzi	Math 10	0	9th Grade Assessment (9A40A19)	01/07/2020	02:00:00	QMXB	Yes	Jan 31, 2020, 11:59:00 PM	
☐ 3	Harmonia - Secondary	Sorensen, Jokull	Incoming 9th Grade 2020	0	9th Grade Assessment (9A40A19)	01/07/2020	00:00:00	TETS	Yes	Jan 11, 2020, 11:59:00 PM	

4) Scroll down to load all the assignments. Make sure that the text is showing **ALL** the assignments are loaded before the next step.

Assignments (18)

Filter by:

☐	SCHOOL NAME	INSTRUCTOR	CLASS NAME
☐	1 Harmonia - Secondary	Fitzgerald, Mitzi	Large Class
☐	2 Harmonia - Secondary	Fitzgerald, Mitzi	Large Class
☐	3 Harmonia - Secondary	Fitzgerald, Mitzi	Large Class
☐	4 Test School	Teacher, Only	Test Class
☐	5 Harmonia - Secondary	Fitzgerald, Mitzi	Large Class
☐	6 Harmonia - Secondary	Fitzgerald, Mitzi	Test New Pre-Roster Class 2.22.24
☐	7 Harmonia - Secondary	Fitzgerald, Mitzi	Test New Self Registration 2.20.24
☐	8 Harmonia - Secondary	Fitzgerald, Mitzi	Test New Pre-Roster Class 2.22.24
☐	9 Harmonia - Secondary	Fitzgerald, Mitzi	A roster test
☐	10 Harmonia - Secondary	Fitzgerald, Mitzi	Test New Pre-Roster Class 2.22.24

Showing 10 out of 18 items [Load More...](#)



☐	7 Harmonia - Secondary	Fitzgerald, Mitzi	Test New Self Registration 2.20.24
☐	8 Harmonia - Secondary	Fitzgerald, Mitzi	Test New Pre-Roster Class 2.22.24
☐	9 Harmonia - Secondary	Fitzgerald, Mitzi	A roster test
☐	10 Harmonia - Secondary	Fitzgerald, Mitzi	Test New Pre-Roster Class 2.22.24
☐	11 Harmonia - Secondary	Fitzgerald, Mitzi	Test New Pre-Roster Class 2.20.24
☐	12 Harmonia - Secondary	Fitzgerald, Mitzi	Test New Pre-Roster Class 2.20.24
☐	13 Harmonia - Secondary	Fitzgerald, Mitzi	A roster test
☐	14 Harmonia - Secondary	Fitzgerald, Mitzi	Math 10
☐	15 Harmonia - Secondary	Fitzgerald, Mitzi	Math 10
☐	16 Harmonia - Secondary	Fitzgerald, Mitzi	Incoming 9th Grade 2020
☐	17 Harmonia - Secondary	Fitzgerald, Mitzi	Incoming 9th Grade 2020
☐	18 Harmonia - Secondary	Fitzgerald, Mitzi	Incoming 9th Grade 2020

Showing 18 out of 18 items

5) Select the gray rectangle on the top row (red circle) to select ALL assignments WITH DATA. Alternatively, select the gray rectangles (red rectangle) to combine only specific test reports.

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Districts Schools Classes Resources

Search

[Back to Previous Page](#)[Home / Classes / Assignments](#)

Assignments (3)

Filter by: School Name Faculty 9th Grade Asses Select Term Filter Reset Filter

+ Add New Assignment

	SCHOOL NAME	INSTRUCTOR	CLASS NAME	PERIOD	TEST TITLE	START DATE	TIME LIMIT (HH:MM:SS)	CODE	ACTIVE	CODE EXPIRES	
☐											
☐	1 Harmonia - Secondary	Sorensen, Jokull	Incoming 9th Grade 2020	0	9th Grade Assessment (9A40A19)	01/17/2020	00:00:00	X4E8	Yes	Jan 19, 2020, 11:59:00 PM	
☐	2 Harmonia - Secondary	Fitzgerald, Mitzi	Math 10	0	9th Grade Assessment (9A40A19)	01/07/2020	02:00:00	QMXB	Yes	Jan 31, 2020, 11:59:00 PM	
☐	3 Harmonia - Secondary	Sorensen, Jokull	Incoming 9th Grade 2020	0	9th Grade Assessment (9A40A19)	01/07/2020	00:00:00	TETS	Yes	Jan 11, 2020, 11:59:00 PM	

6) After two or more test records are selected, select the green “View Combined Report”.

***Note:** A combined report cannot be generated for different test types. If you select a 9th Grade Assessment and a Geometry Assessment, the “View Combined Report” button will not appear.

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Search

[Back to Previous Page](#)[Home / Classes / Assignments](#)

Assignments (3)

Filter by:

+ Add New Assignment

View Combined Report

☒	SCHOOL NAME	INSTRUCTOR	CLASS NAME	PERIOD	TEST TITLE	START DATE	TIME LIMIT (HH:MM:SS)	CODE	ACTIVE	CODE EXPIRES		
☐	1	Harmonia - Secondary	Sorensen, Jokull	Incoming 9th Grade 2020	0	9th Grade Assessment (9A40A19)	01/17/2020	00:00:00	X4E8	Yes	Jan 19, 2020, 11:59:00 PM	
☒	2	Harmonia - Secondary	Fitzgerald, Mitzi	Math 10	0	9th Grade Assessment (9A40A19)	01/07/2020	02:00:00	QMXB	Yes	Jan 31, 2020, 11:59:00 PM	
☒	3	Harmonia - Secondary	Sorensen, Jokull	Incoming 9th Grade 2020	0	9th Grade Assessment (9A40A19)	01/07/2020	00:00:00	TETS	Yes	Jan 11, 2020, 11:59:00 PM	

7) This view shows the summary page for the combined report. For more information on how to navigate and understand MDTP reports, view the tutorial “**Navigating the Diagnostic Data and Reports Section**”.

